

**TITLE II
ADMINISTRATIVE REGULATIONS**

**CHAPTER 36 TOWN COUNCIL CANDIDATE FORUM
BROADCAST POLICY**

36.01 GENERAL PROVISION – PURPOSE

The purpose of the Town Council Candidate Forum Broadcast Policy is to designate the process for designation of an official “Town Council Candidate Forum” for purposes of utilization of Town staff and equipment and broadcast on the Town’s cable television channel.

36.02 TOWN COUNCIL CANDIDATE FORUM BROADCAST POLICY

- A. The Town of Flower Mound will authorize and broadcast a maximum of two Town Council Candidate Forum(s) each election on the Town’s cable television channel (FMTV). These forum(s) will be entitled “Town Council Candidate Forum”.
- B. The Forum must be hosted in the Town Hall Council Chambers located at 2121 Cross Timbers Road.
- C. All candidates for Town Council must be invited to attend.
- D. Audio/visual contractor(s) will be provided by the Town, at no-charge, for the Town Council Candidate Forum taping and rebroadcasting.
- E. The Town Council Candidate Forum is to be broadcast no sooner than the day following the last day on which candidates may withdraw for Town Council until Election Day.
- F. Request(s) cannot be submitted earlier than 8 a.m. the day following the last day on which candidates may file for Town Council. Requests will be accepted for five business days including the day following the last day on which candidates may file for Town Council.

Should more than two requests be received during this time period, a coin toss or similar chance method will be used to determine which request(s) will be recognized as a “Town Council Candidate Forum.”

If two requests are received, the forums cannot be held on the same date.

If no requests are received during the first five business days after candidate filing closes, the Town will honor requests on a first-come, first-served basis.

- G. Request(s) must be submitted in writing to the Town Secretary, 2121 Cross Timbers Road, Flower Mound, TX 75028 or townsecretary@flower-mound.com.
- H. All subsequent forum requests received after confirmation of the “Town Council Candidate Forum” may be accommodated upon availability of Council Chambers or other Town meetings rooms.
- I. All subsequent forum requests, held in the Town Council Chambers, may utilize the Town’s audio/visual contractors, if available, and at an hourly rate of \$20.00 for taping.
- J. Any subsequent recorded forums will not be rebroadcast on the Town’s cable channel (FMTV).
- K. In the event of any disagreement about the meaning of this policy, the decision of the Town Secretary shall be final.

The Town of Flower Mound Town Council Candidate Forum Broadcast Policy is hereby approved this 12th day of March, 2013.

Signed (original in HR Master File)
Jimmy Stathatos, Town Manager