



Town of Flower Mound Environmental Services
 2121 Cross Timbers Road, Flower Mound, TX 75028
 Telephone: 972-874-6340 Website: www.flower-mound.com

Mobile Ice Cream Vendor Permit Application

Annual Fee (January 1 to December 31) \$100.00

**A fully completed Application must accompany payment for permit to be issued.
 Please print legibly or type application information.**

SITE INFORMATION		
Name on Vehicle:		
License # :	VIN #:	
Manager/ Person in charge:	Phone:	
Email:		
Contact Person in Vehicle:	Phone:	
Mailing Address for permit renewal letter:		
Address:		
City:	State:	Zip:

OWNERSHIP	
TEXAS STATE SALES TAX NUMBER (Required):	
Name of Owner:	
Address:	
Phone:	Email:

I understand any permit granted from this application may be revoked for cause. Failure to comply with the Town of Flower Mound rules and regulations, as well as any notices for correction of violations affecting public health and sanitation, and/or any false or misleading information provided on this application, shall be deemed cause for revocation of the Mobile Food Vendor Permit and CLOSURE of the establishment.			
Applicant Name:	Signature:	Position / Title:	Date:

For Environmental Health Services office use below this line		
R'cvd by:	Fee paid : Y/N	Date:
Permit #:	Permit printed : Y/N	Sticker Assigned: Y/N
Approved by:	Date:	



Town of Flower Mound Ice Cream Truck Permit

(Read and acknowledge each section with your initials.)

TOWN OF FLOWER MOUND ICE CREAM TRUCK/FOOD UNIT ORDINANCE # 32-20

Permit Applicants must read and be familiar with the Town of Flower Mound’s Ice Cream Truck Ordinance # 32-20 before any fees are paid for their application.

I have read & understand the Town of Flower Mound’s Ice Cream/Food Truck Ordinance #32-20. _____

PERMIT FEES & EXPIRATION DATE

- Fees are \$100 for the Permit. **Permit fees are non-refundable, regardless of whether a permit has been issued or denied.**
- The permit shall expire December 31st of the calendar year issued.
- From receipt of the signed application, **it takes approximately 10 days to process. You will be contacted when to come and collect your permit/paperwork from the Development Services public counter at Town Hall.**

I have read and understand the requirements for permit fees & expiration date. _____

BACKGROUND CHECK

- Each individual who will drive/occupy the ice cream truck/food unit at any time will complete and sign a *DPS Computerized Criminal History Verification Form*. And submit it along with a clear copy of their valid TX Driver’s License. Thereafter, the Flower Mound Police Department will complete the background check. Please note that:
 - A person may not solicit in Flower Mound if they have ever been convicted of a felony.
 - A person may not solicit in Flower Mound if they have been convicted of a misdemeanor within the last 5 years that involves moral turpitude.

I have read and understand the requirements of the background check. _____

OPERATING A MOBILE VENDING TRUCK IN THE TOWN OF FLOWER MOUND

- Mobile vendors shall comply with all applicable Town and state health laws and regulations.
- Sales can only take place between 11am & sunset (as defined by National Oceanic and Atmospheric Administration - NOAA).
- Mobile vendors shall not vend within 40 feet of any intersection, stop sign, flashing beacon, yield sign, or other traffic control signal located on the side of a roadway.
- Mobile vendors shall not sell within two city blocks or 600 feet, whichever is greater, of the grounds of a public, private, or parochial elementary or secondary school between the hours of 11am and 4:30pm on days when school is in session.
- Mobile vendors shall only vend on the passenger side of the ice cream truck.
- Mobile vendor trucks shall park in the right-of-way, as far as practicable from traffic when stopping for the purpose of making sales and shall operate emergency flashers when stopped. In no event shall a mobile vendor truck stop for the purpose of making sales that prevent passage of other motor vehicles on the right-of-way or impede the flow of vehicular or pedestrian traffic.
- No signage or other obstructions shall block the windows of a mobile vending truck.
- The lawful name of the mobile vending truck, along with the menu and price lists, shall be displayed at all times ONLY on the truck’s vending/passenger side.
- No mobile vendor shall sell alcoholic beverages, controlled substances, or any other item the possession or use of which is deemed illegal under any federal, state, or local law.
- Mobile vending trucks may only operate a horn, sound amplification system, or other sound producing device or music system during authorized vending periods; but NOT when the truck is stationary or in a manner that creates a noise disturbance as defined in Ch. 34, [Sec.34-181](#) & [Sec.34-182](#) of the Town’s Code of Ordinances.
- Pre-packaged candy, chips, and soft drinks must be sold in commercially packaged, single-portion units.
- **If stopped by a FMPD officer, the Mobile Food Vendor must be able to produce the required paperwork that authorizes them to operate in the Town of Flower Mound.**
- As proof of personal identification, each vendor must also carry a Govt. issued picture ID card/driver’s license. (A current international passport with a valid work visa for the United States is also acceptable.)
- [Per Sec. 1-13 of the Town's Code of Ordinances](#), violating a Town Ordinance constitutes a Misdemeanor charge with fees up to \$2000 (two thousand dollars).
- The Town may revoke a permit if: (i) it is determined that it was issued in error, or (ii) if incorrect information is supplied, or (iii) when it is determined that an ordinance or regulation has been violated.

I have read and understand this section on Operating an Ice Cream Truck in the Town of Flower Mound. _____

Applicant’s Printed First and Last Names **Signature** **Date** / /

Business Name: _____ **Mobile Vendor permit #** _____

DPS Computerized Criminal History (CCH) Verification

(AGENCY COPY)

I, _____, acknowledge that a Computerized Criminal

APPLICANT or EMPLOYEE NAME (Please print)

History (CCH) check may be performed by accessing the Texas Department of Public Safety Secure Website and may be based on name and DOB identifiers. (This is not a consent form, but serves as information for the applicant.) Authority for this agency to access an individual's criminal history data may be found in Texas Government Code 411; Subchapter F.

Name-based information is not an exact search and only fingerprint record searches represent true identification to criminal history record information (CHRI), therefore the organization conducting the criminal history check is not allowed to discuss with me any CHRI obtained using the name and DOB method. The agency may request that I also have a fingerprint search performed to clear any misidentification based on the result of the name and DOB search.

In order to complete the fingerprint process I must make an appointment with the Fingerprint Applicant Services of Texas (FAST) as instructed online at [www.txdps.state.tx.us /Crime Records/Review of Personal Criminal History](http://www.txdps.state.tx.us/CrimeRecords/ReviewofPersonalCriminalHistory) or by calling the DPS Program Vendor at 1-888-467-2080, submit a full and complete set of fingerprints, request a copy be sent to the agency listed below, and pay a fee of \$25.00 to the fingerprinting services company.

Once this process is completed the information on my fingerprint criminal history record may be discussed with me.

(This copy must remain on file by this agency. Required for future DPS Audits)

Signature of Applicant or Employee (optional)

Date

Agency Name (Please print)

Agency Representative Name (Please print)

Signature of Agency Representative

Date

Please: Check and Initial each Applicable Space	
CCH Report Printed:	
YES _____	NO _____ initial
Purpose of CCH: _____	
Empl ___	Vol/Contractor ___ initial
Date Printed: _____	_____ initial
Destroyed Date: _____	_____ initial
Retain in your files	