

## **CR-05 - Goals and Outcomes**

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Annual Performance and Evaluation Report contains information about the Town of Flower Mound's accomplishments during the second year of our community's five-year Consolidated Plan (2015-2019) for Housing and Community Development. The report reflects Flower Mound's implementation of outcome performance measurement requirements described in the Federal Register Notice dated March 7, 2006. It also provides a description of how our jurisdiction's program provided new or improved availability/accessibility, affordability, sustainability of decent housing; a suitable living environment; and economic opportunity for Flower Mound's low-and moderate-income residents.

The Town of Flower Mound is an entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. During the 2016 Program Year (PY), October 1, 2016 through September 30, 2017, \$177,455.00 in CDBG funds was made available to the Town of Flower Mound to further the objectives of our Consolidated Plan, which started in Program Year 2015 and will end in Program Year 2019. No program income was received.

Flower Mound expended \$165,760.94 of CDBG funds and leveraged Town General funds during the year to help address identified housing, homeless, community development, anti-poverty and other special needs. The investments were allocated based on citizen input; research and analysis to identify service level weaknesses and areas of need; and Town Council goals and priorities. The Town's Program Year 2016 Annual Action Plan identified three specific objectives that were to be achieved during the year, using CDBG funds, and are reaffirmed in this annual report:

- Preserve the Town's existing housing stock through the Residential Rehabilitation Program and the Minor Home Repair Program.
- Offer transportation services for the Town's elderly who are 65 years or older and adults with severe disabilities who are 21 years or older.
- Carry out planning and program administration activities.

### **Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and**

**explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee’s program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Planning and Administration	Planning and Administration	CDBG: \$	Other	Other	1	0	0.00%	1	0	0.00%
Preserve Existing Housing Stock	Affordable Housing	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	20	9	45.00%	4	3	75.00%
Transportation Services	Non-Homeless Special Needs	CDBG: \$	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	125	54	43.20%	25	27	108.00%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

In PY 2016, the Town of Flower Mound accomplished the vast majority of the proposed outcomes and goals identified in the 2015-2019 Consolidated Plan and 2016 Annual Action Plan.

Preserve the Town’s Existing Housing Stock:

- Residential Rehabilitation Program: Successfully completed two projects to assist low-to moderate-income homeowners with interior

and exterior home rehabilitation.

- Minor Home Repair Program: Successfully completed one project to assist low-to moderate-income homeowners with minor interior and exterior home repairs.

Town-wide Transportation Service: Subsidized 1,281 one-way rides to 27 of the Town's elderly residents who are 65 or older or residents with severe disabilities who are 21 or older.

Planning and Administration: Continued to fund the administration costs of the CDBG Program, including contract administration, publication of public notices, office equipment and supplies, planning, monitoring, and all other related expenses. While the Town accomplished the vast majority of what it planned to during the Program Year, no funds from the PY 2016 allocation from HUD have been spent for Planning and Administration. The Town is working diligently to ensure that it spends and draws down funds in a timely manner and has significantly reduced the funds allocated to Planning and Administration in order to utilize these funds in a more efficient manner.

Assist Social Service and Cultural Arts Providers: Allocated \$272,250 in Town General Funds to 22 agencies and organizations that are actively engaged in the provision of social services and cultural arts in Flower Mound.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	23
Black or African American	3
Asian	4
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	0
<b>Total</b>	<b>30</b>
Hispanic	0
Not Hispanic	30

Table 2 – Table of assistance to racial and ethnic populations by source of funds

### Narrative

The Town offers two housing rehabilitation programs, which accounted for about 84 percent of the total CDBG funding allocated to the Town in PY 2016. In PY 2016, three homes were rehabilitated using CDBG funds. All three of the households assisted were White.

Additionally, the Town's transportation service helped subsidize 1,281 one-way rides to 27 of the Town's elderly residents who are 65 or older and/or residents with severe disabilities who are 21 or older. Of these riders, 20 were White, three were African American and four were Asian.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	177,455	165,761
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

### Narrative

In the 2015-2019 Consolidated Plan, the Town of Flower Mound identified the preservation of existing housing stock as a priority. The Town currently offers two housing rehabilitation programs that are funded by CDBG: the Minor Home Repair Program and the Residential Rehabilitation Program. These programs are not limited to a specific geographic area, but are only for low-to-moderate income homeowners that live within the Town of Flower Mound city limits. \$148,385 or about 84 percent of the Town's total 2016 CDBG allocation was dedicated to housing rehabilitation projects for low-to-moderate income homeowners.

In PY 2016, the CDBG funding allocated for housing rehabilitation was:

- **67% for Residential Rehabilitation**

The Residential Rehabilitation Program is designed to assist low-and moderate-income homeowners in Flower Mound with the rehabilitation of their single-family, owner-occupied houses. The program pays for rehabilitation up to \$60,000. In PY 2016, \$118,385 was allocated for the program, and a total of two homes were completed.

- **17% for Minor Home Repair**

The Minor Home Repair Program is designed to assist low-and moderate-income homeowners in Flower Mound with minor repairs of their single-family, owner-occupied houses. The program pays for minor repairs up to \$15,000. In PY 2016, \$30,000 was allocated for the program and one home was repaired.

Additionally, in the 2015-2019 Consolidated Plan, the Town of Flower Mound identified Town-wide transportation as a priority. The Town-wide transportation program provides transportation to locations within the Town of Flower Mound, the City of Lewisville and the City of Highland Village and is only for Town of Flower Mound residents age 65 or older and/or residents who are 21 or older with a severe disability. In PY 2016, \$26,615 or 15 percent of the Town's total 2016 CDBG allocation was dedicated to

the Town-wide Transportation Program. The Town contracts with Special Programs for Aging Needs (SPAN) to provide the service and, if needed, supplements the CDBG funds with Town General Funds.

**Identify the geographic distribution and location of investments**

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Town of Flower Mound	100	100	

**Table 4 – Identify the geographic distribution and location of investments**

**Narrative**

Because of the size of the Town’s allocation of CDBG funding, the Town’s Community Development Block Grant Executive Advisory Committee decided not to target a certain area or region of the Town to focus its programming efforts. All of the activities implemented using CDBG funds are open to all qualified residents of Flower Mound and are intended to have a town-wide benefit.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The Town of Flower Mound's Financial Services Division is the lead agency for the administration of CDBG funding. To effectively implement the Community Development Plan, Financial Services utilizes CDBG funds as well as resources allocated by the Town Council. The Town Council makes available more than \$200,000 a year in General Fund resources to fund agencies that are actively engaged in the provision of social services and cultural arts in Flower Mound.

No publicly owned land or property was used to address the needs identified in the Town's plan.

There are no match requirements for CDBG funds.

## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	4	3
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>4</b>	<b>3</b>

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	4	3
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>4</b>	<b>3</b>

Table 6 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

The Town of Flower Mound proposed to use 84 percent of its 2016 CDBG allocation to fund the rehabilitation of homes owned and occupied by low-to-moderate income households. It was anticipated that two households would be served through the Town's Residential Rehabilitation Program and two households would be served through its new Minor Home Repair Program.



Two households were assisted through the Residential Rehabilitation Program, and one household was assisted through the new Minor Home Repair Program. We did not meet our projection of two homes for the year for the Minor Home Repair Program, due to a lack of applicants for the program. We also had a few applicants who decided to pull their applications. However, in an effort to solve this problem, we publicized the program through our utility billing newsletter and on the Town's website. We also spoke with the Town's Code Enforcement Division to make them aware of the program and to ask for their assistance in identifying potential applicants. We believe these efforts will help us to garner more applicants for the program and meet our projection for PY 2017.

**Discuss how these outcomes will impact future annual action plans.**

The Town of Flower Mound will stay on track to meet its goals. In an effort to make up for only completing one of our two projected Minor Home Repair Projects this year, we plan to complete three projects in one of the upcoming years to get us back on track to meet our Consolidated Plan goal.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	0	0
Low-income	0	0
Moderate-income	3	0
<b>Total</b>	<b>3</b>	<b>0</b>

**Table 7 – Number of Households Served**

**Narrative Information**

The Town of Flower Mound expanded its housing rehabilitation program in PY 2015. The Minor Home Repair Program was instituted to provide an additional outlet for accomplishing the Town’s goal of supplying decent, safe, sanitary and affordable housing; correcting health and safety hazards in deteriorated housing; and expanding the useful life of existing housing units. The addition of the Minor Home Repair program continued to allow the Town the opportunity to assist more low-and moderate income homeowners during PY 2016.

One hundred percent of all CDBG funding for the housing rehabilitation programs was dedicated to persons of low-to-moderate income. Three homes were completed in PY 2016. Of the three homes completed, 100% were occupied by moderate-income homeowners. Two out of the three homes (67%) were owned by female head of households.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

Outreach to persons experiencing homelessness continued to be carried out by the Town's partners, such as Christian Community Action (CCA). Flower Mound continued to allocate a portion of its General Funds to support Christian Community Action and its efforts to prevent homelessness and provide needed services to the homeless population. At CCA, the needs of persons who are homeless are assessed routinely as part of program provision. In PY 2016, the Town allocated \$272,250 of general funds to fund agencies that are actively engaged in the provision of social services and cultural arts in Flower Mound.

The Town also continued its involvement with the Denton County Homeless Coalition (DCHC). DCHC conducts quarterly general body meetings and monthly steering committee meetings, both of which are attended by representatives from area cities, service providers and faith-based groups. The meetings provide a forum for problem solving, information sharing and referral services. Agencies that serve a wide variety of special needs in locations throughout the cities of Flower Mound, Lewisville and Denton regularly attend and participate. These meetings provide an opportunity for collaboration between the Town of Flower Mound and these organizations that work to assist the homeless and address their needs.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The Town of Flower Mound does not receive Emergency Shelter Grant (ESG) funding. However, the Town continued to participate in the Denton County Homeless Coalition. This network of service providers and other relevant parties serves as a catalyst for developing and providing needed services to those individuals and families who are homeless or at risk of homelessness in the county, such as emergency shelter and transitional housing.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The Town of Flower Mound made available \$272,250 in General Fund resources to fund agencies that

are actively engaged in the provision of social services and cultural arts in, and for, the residents of Flower Mound. Some of these organizations included Christian Community Action, an organization that strives to assist the homeless and those at risk of becoming homeless by providing comprehensive services that alleviate suffering; PediPlace, an organization that provides primary care pediatric health services to children with limited access to care; and Denton County Friends of the Family, an organization that provides supportive services to those impacted by relationship violence and sexual assault.

Additionally, the Town of Flower Mound continued to participate in the Denton County Homeless Coalition. This network of service providers and other relevant parties serves as a catalyst for developing and providing needed services to those individuals and families who are homeless or at risk of homelessness in the county.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The Town continued its support of helping homeless and potentially homeless individuals by allocating General Funds to local social service agencies that are working to address this challenge, such as Christian Community Action. The Town also continued its participation in the Denton County Homeless Coalition, which brings together those fighting to end homelessness in Denton County, such as local service providers, churches and governments.

The Town of Flower Mound also supplements the work of various Town-funded social service agencies to end chronic homelessness by promoting the preservation and maintenance of existing homes through its Minor Home Repair Program and Residential Rehabilitation Program.

The Town continues to carry out these programs and support these various organizations and agencies in order to address this challenge in a coordinated and proactive manner that reduces duplication of effort as much as possible.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

This section is not applicable, as the Town of Flower Mound does not have a public housing authority. The Town also does not receive or administer funds for assisted housing. There are no plans for public housing in Flower Mound at this time. However, surrounding communities do administer assisted housing programs to residents of Flower Mound, such as the Denton Housing Authority, which is currently providing assistance to 15 clients in Flower Mound.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

N/A

### **Actions taken to provide assistance to troubled PHAs**

N/A

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

During the 2016 Program Year, the Town's SMARTGrowth Commission and Planning and Zoning Commission continued their periodic review of development criteria to help mitigate the ill effects of overcrowding and congestion, including overburdened infrastructure, facilities, schools and services. Examples of these efforts include:

- The Planning and Zoning Commission met regularly throughout the year. The members used Flower Mound's SMARTGrowth criteria to ensure growth does not occur at the expense of environmental quality, community character, or quality of life of the Town's residents. Commission members followed residential density criterion and the Town's Master Plan when reviewing residential development requests, which allowed for a wide range of housing opportunities.
- The SMARTGrowth Commission also met during the year, which provided an opportunity for members to discuss any potential issues with the SMARTGrowth criteria.

Additionally, The Fair Housing Committee continued its routine review of the Town's zoning and subdivision ordinances, building codes and impact fees; and when necessary, will bring any potential impediments to the attention of management and the Town Council. Examples of these efforts include:

- The Town's Planning Services Division is represented on the Town's Fair Housing Committee. This division reviews, administers and enforces Town codes and regulations pertaining to the development of commercial and residential property through the planning and zoning process. During the year, no impediments were identified that needed to be brought to the attention of management and the Town Council.
- The Town's Building and Inspections Division is represented on the Fair Housing Committee. This Division reviews building codes and enforces building, electrical, plumbing and mechanical code regulations within Flower Mound. Permits are required before performing any new construction or addition, alteration or repair of existing buildings, structures, plumbing, electrical or mechanical work. During the year, no impediments were identified that needed to be brought to the attention of management and the Town Council.
- The Developmental Services Department is represented on the Fair Housing Committee. This Department reviews impact fees and provides planning, design review, implementation, quality control and maintenance for the Town's infrastructure system and improvement projects. During the year, no impediments were identified that needed to be brought to the attention of management and the Town Council.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Limited funding and resources to address the most complicated situations are the primary obstacles to meeting underserved needs in Flower Mound. The Town allocated more than \$250,000 in General Fund dollars to its social service partners to help meet the basic unmet needs of residents, including food, medical care, clothing and emergency housing assistance.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

During the 2016 Program Year, the Town of Flower Mound continued to demonstrate its commitment to the eradication of lead-based paint hazards in the community.

In 2003, the Town formed a Lead-based Paint Task Force to determine what activities needed to be taken to reduce any existing or potential lead-based paint hazards and ensure compliance with the Lead-based Paint Hazard Reduction Act of September 15, 2000. During the year, the Task Force (a) researched and analyzed Flower Mound's ordinances, laws, regulations, public policies, practices, procedures, records and reports for any references to lead-based paint; (b) identified the locations of the 859 homes in Flower Mound built before 1978; and (c) obtained and developed educational materials about the dangers of lead-based paint. These materials were made available for public access at Town Hall and posted on the Town's website.

Based on the Task Force recommendations, the Town's Environmental Services Division was identified as Flower Mound's point of contact for lead-based paint issues. This Division continued to maintain and update the supply of educational materials available at Town Hall, as well as information on the Town website.

The Town currently sponsors two housing activities (the Residential Rehabilitation Program and the Minor Home Repair Program) that are carried out through the Community Development Block Grant Program. For these two programs, occupants of units constructed prior to 1978 receive proper notification of Lead-Based Paint (LBP) hazards and all projects are subject to the implementation of the Federal Lead-Based Paint Regulations in accordance with the most recently published CDBG grant management manual chapter on Lead-Based Paint.

During the 2016 Program Year, none of the homes assisted through the Town's housing activities required lead hazard remediation actions.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

The Town of Flower Mound's actions to help reduce the number of poverty-level families during the 2016 Program Year included economic development activities, tax exemptions for the disabled and senior citizens, leveraging resources and serving as a referral source:

- **Economic Development:** 2.7% of Flower Mound families live below the poverty level (compared to 8.8% in Denton County, 17.3% in Texas and 15.5% in the United States) and the Town's unemployment rate of 4.5% is lower than Denton County's rate of 5.7%, the State's rate of 7.0%, and the Nation's rate of 8.3%, according to the American Community Survey 5-Year Estimates. Flower Mound's lower rate can be attributed to the Town's proximity to numerous major employers and educational institutions throughout the Dallas-Fort Worth area. However, within Town limits, only 20.52% of the tax base is commercial. While Flower Mound's property, county and school taxes are among the lowest in the surrounding area, 76.73% of the Town's tax base is comprised of residential development, placing a disproportionate tax burden on homeowners. Community efforts during the past few years have resulted in an increase in commercial properties in Flower Mound. During the 2016 Program Year, Town staff continued its efforts, with the help of the local Chamber of Commerce, to provide business and retention development programs with incentives for economic development. As a result, in 2016, 82 new commercial permits were issued representing approximately \$365,899,403 in value.
- **Tax Exemptions:** The Town maintained the exempted amount of the appraised value of residence homesteads for those with disabilities and individuals 65 years of age or older at \$100,000.
- **Leveraging Resources:** Town staff continued to liaison with community agencies established to provide the necessary resources for affordable housing and other needed services through outlets such as the Denton County Homeless Coalition. Some of these organizations include the Denton Housing Authority, which offers rental assistance and self-sufficiency training; the Denton Workforce Center/Texas Workforce Commission, which offers training and supportive services leading to employment; the Texas Department of Housing and Community Affairs; and the Denton County Housing Finance Corp., which offers homebuyer assistance.
- **Referral Source:** To help ensure that residents needing services are aware of available local providers, Town staff maintained established links to service providers on the Town website. In addition, the Town continued to post information about available job training, job search and financial management workshop opportunities on the Town's website, at the Town library and on the Town's cable television station. During the 2016 Program Year, 13 workshops were hosted by the Town Library. In total, 153 residents attended these workshops.

These actions assisted in reducing the number of poverty-level families in Flower Mound by increasing local employment opportunities, reducing homeowner costs for senior citizens and those with disabilities and providing a referral network for those families seeking rental and other assistance.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

The Town continued to promote and emphasize the need for greater coordination between all social service agencies active in the Flower Mound area so as to minimize duplication of efforts. This was carried out through outlets such as the Denton County Homeless Coalition meetings. Efforts to enhance coordination between local agencies, both public and private, will ensure that the information available is comprehensive, needs are being properly addressed and resources are being maximized.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

The Town of Flower Mound continued to share information and leverage funds with area public and private housing, health and social service agencies. This helps ensure that access to needed services is available. The Town also continued to liaison with the Denton County Housing Authority, the Denton County Housing Finance Corporation and area lenders, through means such as the meetings of the Denton County Homeless Coalition, an organization that includes a network of public and private housing, health and social service representatives throughout Denton County.

The Town continues to make staff available as a referral source for families with low-to-moderate incomes to assist them in obtaining rental assistance or below-market interest rate mortgage loans and down payment assistance through local lenders. Additionally, the Town continued to maintain the links to housing rights, access groups and other service providers on the Flower Mound website.

Finally, the Town continued its participation in HUD-sponsored activities, which are informative and offer a ready network of Community Development Block Grant representatives and advisors.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

The Town of Flower Mound continues to demonstrate its commitment to overcoming the effects of impediments to fair housing choice. This position was solidified in 2012 when the Town passed a Fair Housing Ordinance, which declared the Town's commitment to ensure fair housing opportunities for all citizens, regardless of race, color, religion, handicap, sex, familial status or national origin. This ordinance was unanimously approved by the Town Council.

During the 2016 Program Year, The Fair Housing Committee conducted its annual review of the Town's Analysis of Impediments to Fair Housing Choice. No overt barriers to fair housing were identified in the analysis. However, the Fair Housing Committee discussed a few items that the Town should do to ensure that unanticipated barriers do not develop in the future. These items and the efforts the Town took to address them in the 2016 Program Year are listed below.

- The SMARTGrowth Commission continued its periodic review of development criteria to help mitigate the ill effects of overcrowding and congestion, including overburdened infrastructure, facilities, and services.
- The Fair Housing Committee continued its routine review of the Town's zoning and subdivision ordinances, building codes and impact fees; and when necessary, commits to bringing any potential impediments to the attention of management and the Town Council.
- The Economic Development Department continued to work closely with the Chamber of Commerce to provide business and retention development programs with incentives for economic development. As a result, in PY 2016, 82 new commercial permits were issued



representing approximately \$365,899,403 in value.

- The Financial Services Department continued to foster partnerships with community agencies established to provide the necessary resources for affordable housing and identifying populations such as the elderly, youth, and female head-of-households living below the poverty level. This was done through the outlet of the Denton County Homeless Coalition, where the Town's Grants and Financial Analyst serves as the Town's representative. The Grants and Financial Analyst also sits on the Denton County Homeless Coalition Steering Committee. Flower Mound's Community Outreach Committee, chaired by Finance staff, includes members who represent church, private sector, banking and social service organizations. Many of these members provided services to Flower Mound residents during the year. For example, Christian Community Action (CCA) provided \$108,487 in financial relief and non-financial services to residents of the Town of Flower Mound, including family assistance services, food pantry visits, access to an adult health center, a back-to-school program and a Christmas program.
- The Community Services Department continued to ensure that residents with poverty-level incomes are made aware of job training, financial management and job search workshop opportunities at the Town of Flower Mound Library. One hundred and fifty-three individuals attended these various workshops during the 2016 Program Year. Additionally, the Library provides online databases related to the job search process that 100 users accessed during the program year. These databases were available both onsite and remotely, which allowed residents access any time of day. Finally, the Library continued to purchase new books that relate to resume writing, interviewing, testing and starting a small business.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The Town of Flower Mound continually monitors programs and projects to ensure compliance with all applicable laws and regulations.

Financial Services staff administers financial monitoring for all projects, programs and activities funded by CDBG. They ensure that all drawdowns are made after all ledgers and records have been reconciled and approved. Additionally, the financial operations and expenditures of the Town are audited on an annual basis by an independent accounting firm.

To ensure compliance with grant requirements, effectiveness in solving neighborhood and community problems, as well as adherence to the goals laid out in the Town's five-year Consolidated Plan and 2016 Annual Plan, Town staff conducted monitoring of all operational projects identified in the Annual Plan. Technical assistance is provided on a continuing basis.

During the 2016 Program Year, no problems or issues were identified in any of the three CDBG projects that needed to be corrected during the review.

Additionally, under the Town's Residential Rehabilitation Program and Minor Home Repair Program, Town staff administers and continuously monitors all projects implemented under these programs. Projects requested by residents are thoroughly evaluated for adherence to the program guidelines, including income eligibility. An environmental compliance checklist is completed for each project and the potential repairs are assessed for eligibility during an on-site evaluation by staff.

As a result of this careful management and monitoring, Flower Mound's CDBG-funded programs continue to have a positive effect on solving neighborhood and community problems, especially in regards to reducing the potential for homelessness. While progress is slow due to a lack of available funding, our community is meeting priority needs and specific objectives that will help to make Flower Mound's vision of the future a reality. By collaborating and leveraging funds, we were able to provide opportunities for our low-and moderate-income residents to have access to decent housing, a suitable living environment, and expanded economic opportunity.

## Citizen Participation Plan 91.105(d); 91.115(d)

### Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Town's Citizen Participation Plan requires the Town to post public notices for performance reports in the newspaper and on the Town website to ensure that interested groups, agencies, organizations and individuals have an opportunity to provide comments regarding Flower Mound's use of federal grant funds under the Community Development Block Program. These requirements were designed especially to encourage participation by low- and moderate-income residents.

During the comment period, a copy of the report was posted on the Town website, [www.flowermound.com](http://www.flowermound.com), at the Town Library, located at 3030 Broadmoor Lane, and at Town Hall, located at 2121 Cross Timbers Road. Additionally, on November 9, 2017, a public hearing was held at Flower Mound's Town Hall in the Council Chambers. This meeting place is easily accessible to all Town residents, including those with disabilities. All meeting notices and the Town website noted that translation services were available upon request, and that persons with disabilities would also be accommodated upon request. Public notices announcing the hearing were issued two weeks prior to the hearing date. Information about the public hearing was published in the Denton Record-Chronicle, displayed at Town Hall in an area easily visible to all who entered the building, and posted on the Town website.

One individual attended the public hearing and staff received one emailed comment, which are summarized below.

Comment	Response
One citizen attended. No comments received.	N/A

Table 8 - 11/09/2017 CDBG CAPER Public Hearing

Comment	Response
Citizen requested that funds be used for expansion of mass transit in Flower Mound.	Staff will bring the suggestion to its annual CDBG Advisory Committee Meeting and advised the resident that a portion of CDBG funds are currently used to subsidize public transportation for the Town's elderly and those with disabilities.

Table 9 - 10/26/2017 Emailed Comment

## CR-45 - CDBG 91.520(c)

### Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes to the Town of Flower Mound's program objectives. The Town of Flower Mound will continue to stay on track to meet the goals established in its 2015-2019 Consolidated Plan and

annual Action Plans. No changes are needed at this time.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction’s program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes to the Town of Flower Mound’s program objectives. The Town of Flower Mound will continue to stay on track to meet the goals established in its 2015-2019 Consolidated Plan and annual Action Plans. No changes are needed at this time.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**