

All Together Flower Mound Commission Meeting Notes: January 26th, 2022

All Together Flower Mound commission meeting held on the 26th Day of January 2022, Flower Mound Town Hall 2121 Cross Timbers Road, Flower Mound, Texas at 6:30 PM.

The All Together Flower Mound Commission met with the following members present consulting a quorum:

Yvette Elliott	Commission Member, Place 1 - Chair
Mary Kay Walker	Commission Member, Place 3
Debra Simon	Commission Member, Place 6
Jacquelyn Stanfield	Commission Member, Place 7

Consulting a quorum with the following member(s) absent:

Douglas Graves	Commission Member, Place 2 - Vice-Chair
Sheila Coombes	Commission Member, Place 4
Ashish Puri	Commission Member, Place 5 – Secretary

A. Open Meeting: The meeting was called to order at 6:35 PM.

B. Welcome: Welcome provided.

C. Public comments: None.

D. Information Sharing: None.

E. Educational Presentations/Collaboration:

Town of Flower Mound Volunteer Opportunities

Encouraged Community Engagement:

1. Encourage residents to go to the Town of Flower Mound website to complete and submit the volunteer application.
2. Encourage residents to consider volunteering at the Library and Animal Services. Human Resources Department is currently accepting volunteer opportunities for the Library and Animal Services.
3. Emphasize the age requirement. Volunteers must be at least 15 years old to volunteer.
4. Encourage Boy and Girls Scouts to brainstorm service ideas before they contact Human Resources.

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F. Old Business:

1. The December 1st, 2021, meeting minutes were approved by unanimous consent.
2. Commissioners provided updates to action items assigned in December
 - a. Sheila and Ashish resolved ATFM Communication issues.
 - b. Mary and Jackie determined ATFM event support will include event attendance, event promotion, attaining event feedback from the community, and if needed, other direction by staff.
 - c. Commissioner's self-assigned item(s) from the focus group document is as follows:
 - i. Yvette –
 - Econ Development – Town Resident Survey -> Create an opportunity for ATFM to provide feedback and recommendations
 - Library – Living Library -> Explore options for an in-person event to ask questions and to learn about other's life experiences or special interests
 - Schools – FM School Liaison Board and FM SRO Q&A session -> ATFM educational collaboration for public engagement
 - ii. Jackie – Living library
 - iii. Ashish –
 - Econ Development
 - Schools
 - iv. Sheila – HR-related items
 - v. Doug –
 - HR-related items
 - Communications
 - vi. Debbie – events
 - vii. Mary - events

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- d. Doug continued to manage focus group items and advised commissioners regarding focus group items
- e. Yvette met with Town Manager.

G. New Business:

Debbie presented a proposal for June 18, 2022, Juneteenth event at Heritage Park. Commissioners unanimously voted to promote the event as an ATFM event.

Commissioners unanimously voted to accept an anonymous donor's offer to provide each commissioner with a t-shirt containing the ATFM logo.

Commissioners unanimously voted to invite staff representatives from the Parks and Cultural Arts departments for a Q&A with the commission and the community.

Action Items:

1. **Commissioners** to attend town-sponsored events, assist staff, and solicit community feedback. ->Continuous
2. **Debbie and Mary** to meet with JP to modify the ATFM 2022 Juneteenth proposal for ATFM review and final recommendation approval. Include any hidden costs, any coordination with third-party participants, event set-up/clean-up protocols, event planning measures, and other requirements. -> Deadline February 16, 2022
3. **Yvette and Jackie** meet with Sue regarding the living library. -> Deadline April 20, 2022
4. Determine possible 2023 ATFM related events and create a proposal to include cost projections for each event. *See ATFM Checklist for Commissioners.* -> *Deadline April 20, 2022*
5. **Doug** to meet with JP to determine the feasibility or relaunching "FM Connect App" for phones and tablets. -> Deadline May 18, 2022
6. **Sheila and Doug** to meet with JP to discuss the approach regarding HR focus group items. -> Deadline May 18, 2022
7. **Yvette and Ashish** to meet with JP regarding staff/action item introductions for econ development, town resident survey, and SROs. -> Deadline June 15, 2022
8. Invite staff, other boards e.g. Veterans Board, and/or the public for meeting educational/collaboration topics. *See ATFM Educational Collaboration Request Form*

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9. Next meeting is scheduled for Wednesday, February 16, 2022, at 6:30 PM, and Town Hall.

10. Requests to town staff:

- a. Confirm approval for commissioners to use their private social media accounts to amplify and promote ATFM and Town events.
- b. Confirm and inform commissioners of the 2022-2023 budget deadline for proposed events.
- c. Confirm and inform commissioners of the distinction between a town-sponsored event and a town-partnered event, to include cost and liability associations.
- d. Confirm and list the specific actions that town staff would like the commission to perform when promoting events for the town.
- e. Confirm the requirements needed for ATFM event recommendations and meet with Debbie and Mary to ensure the 2022 Juneteenth proposal meets all requirements.
- f. Confirm and notify the commission of upcoming events to be attended by the commission.
- g. Meet with Sheila and Doug regarding the HR focus group items.
- h. Meet with Yvette and Ashish regarding econ development, town resident survey, and SROs.
- i. Meet with Doug to discuss the FM Connect app.
- j. Invite staff representatives from the Library, Parks, and Cultural Arts departments to the February 16th ATFM meeting for an educational collaboration Q&A with the commission and the community.
 - i. If the invitations are accepted, add the collaborations to the February 16th agenda accordingly.
- k. Update the commission on items "a-k" at least 72 hours before the February 16th meeting.

H. Adjourn:

The meeting was adjourned at 8:03 PM