



**AGENDA**  
**FLOWER MOUND PARKS BOARD**  
**REGULAR MEETING**  
**SEPTEMBER 3, 2020**

**FLOWER MOUND TOWN HALL**  
**2121 CROSS TIMBERS ROAD**  
**FLOWER MOUND, TEXAS**

**6:30 P.M.**

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AN AGENDA INFORMATION PACKET IS AVAILABLE FOR PUBLIC INSPECTION  
ONLINE AT [WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP](http://WWW.FLOWER-MOUND.COM/AGENDA/AGENDA.PHP)  
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There will be limited seating in Jody Smith Hall to allow for social distancing

Meeting participants may be asked to wait in the lobby until their name is called

Comments regarding any item on this agenda can be sent to the Parks Board by  
Emailing: [Parks@flower-mound.com](mailto:Parks@flower-mound.com) or Calling: 972.874.6005

***All pagers and cell phones must be turned off in the Council Chambers.***

**A. CALL REGULAR MEETING TO ORDER**

**B. INVOCATION**

**C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND TO THE TEXAS FLAG  
*"Honor the Texas flag; I pledge allegiance to thee, Texas, one state under God, one and indivisible."***

**D. PUBLIC COMMENTS**

To speak to the Parks Board during public comment, please fill out a [comment form](#).

- Turn in form to the Administrative Assistant prior to the time the meeting is scheduled to begin and up to when the public comment portion of the meeting has concluded
- Speakers are limited to 3 minutes; a tone will sound at 30 seconds left and when time has expired
- Please state your name and address when speaking

The purpose of this item is to allow the public an opportunity to address the Parks Board on issues that are not indicated as a "Public Hearing" on this agenda. Issues regarding daily operational or administrative matters should first be dealt with by calling Parks & Recreation at 972-874-6300 during business hours.

**E. PRESENTATIONS**

- As prescribed in the Youth Sports Facility Agreement, a report will be given by the Greater Lewisville Area Soccer Association (GLASA) of the association's operations in regards to youth and adult soccer.

- Keep Flower Mound Beautiful will provide the Board with an update on their operations and upcoming events.
- Proclamation for National Senior Center.

**F. DIRECTOR'S REPORT**

- Update and status report related to Parks and Recreation issues.

**G. CONSENT AGENDA**

This agenda consists of non-controversial or "housekeeping" items required by law. Items may be removed from the Consent Agenda by any Board member by making such request prior to a motion and vote on the Consent Agenda.

1. Consider approval of the minutes from a regular meeting of the Parks Board held on August 6, 2020.

**H. REGULAR ITEMS**

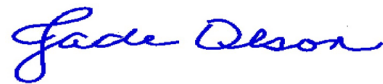
2. Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and wine) at Bakersfield Park during the 2021 Independence Fest.

**I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS**

- The next regular meeting of the Parks Board is scheduled for October 1, 2020.

**J. ADJOURN REGULAR MEETING**

I do hereby certify that the Notice of Meeting was posted on the bulletin board in Town Hall of the Town of Flower Mound, Texas, a place convenient and readily accessible to the general public at all times and said Notice was posted on the following date and time: August 31, 2020 at 3:00 P.M. at least 72 hours prior to the scheduled time of said meeting.



**Jade Olson, Administrative Assistant**



## PARK BOARD AGENDA ITEM NO. 1

### CONSENT ITEM

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**DATE:** September 3, 2020

**FROM:** Jade Olson, Administrative Assistant

**ITEM:** Consider approval of the minutes from a regular meeting of the Parks Board held on August 6, 2020.

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**BACKGROUND INFORMATION:** The Parks Board held a regular meeting August 6, 2020.

**BOARD REVIEW/CITIZEN FEEDBACK:** N/A

**ALTERNATIVES/OPTIONS:** N/A

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:**

1. Draft minutes from the August 6, 2020 Regular Meeting of the Park Board.

**DRAFT MOTION:** Move to approve as presented in the agenda caption.

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**THE TOWN OF FLOWER MOUND PARKS BOARD REGULAR MEETING HELD ON THE 6<sup>TH</sup> DAY OF AUGUST 2020, IN THE FLOWER MOUND TOWN HALL, LOCATED AT 2121 CROSS TIMBERS ROAD IN THE TOWN OF FLOWER MOUND, COUNTY OF DENTON, TEXAS AT 6:30 P.M.**

The Parks Board met in a regular session with the following members present:

Allen Pichon	Place 2
Teresa Thomason	Place 3 – Chair
Rick Kenyon	Place 4 – Vice-Chair
Jodi Seay	Place 5
Mark Mayer	Place 6
Jennifer Romaszewski	Place 7
Andrew Cummings	Place 8 – Alternate
Scott Langley	Place 9 – Alternate
Holly Royer	Place 10 – Alternate

The following Board members were not in attendance:

Dale Olson	Place 1
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The following members of Town Staff were in attendance:

Chuck Jennings	Director of Parks and Recreation
Clayton Litton	Parks Superintendent
Kari Biddix	Park Development Manager
Matt Chutchian	Athletic Supervisor
Anu Nair	Administrative Secretary

- A. CALL REGULAR MEETING TO ORDER – 6:30 P.M.**
- B. INVOCATION – Scott Langley**
- C. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG AND THE TEXAS FLAG**
- D. PUBLIC COMMENTS**  
  
N/A
- E. PRESENTATIONS**

Matt Chutchian, Athletic Supervisor, introduced President Tom McCormick and Vice President Matt McQuillen to represent the Flower Mound Lacrosse Association (FMLA). The Board was updated with FMLA's operations regarding youth lacrosse leagues.

Matt Chutchian, Athletics Supervisor, introduced Jason Walter, Executive Director to represent the YMCA. The Board was updated with YMCA's operations regarding youth basketball and volleyball sport leagues.

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**F. DIRECTOR'S REPORT**

**Chuck Jennings, Director of Parks and Recreation** had the following announcements:

- Town Council approved the most recent CIP Amendment this past Monday. The amendment secured an addition \$1.3 million in funding for the Hound Mound restroom and parking project, Canyon Falls, and Rheudasil Park projects.
- Playground safety surfacing was added at Culwell Park playground with several more parks planned this month.
- Valley Creek Church in conjunction with KFMB will be volunteering at Twin Coves Park and Dixon Park on August 16<sup>th</sup>.
- KFMB will also be holding a clean up day out west at the Cross Timbers Trailhead and the trailhead off 377.
- The pond fountain is up and running at Rheudasil Park pond.
- The stump portion of the Gerault Pecan tree has been cut into slabs and picked up. The 5 large logs are expected to be cut into slabs and picked up next week. Staff will start the drying process.
- The FM 1171 TxDot Landscaping project is now in the maintenance and warrant phase. The GC will maintain until October 1<sup>st</sup> and the plant material is warrantied for one year.
- The CAC is operating at 50% capacity to members only, with modified hours of Monday through Saturday, 7am to 7pm. Areas that are available include the gym, fitness floor and track, indoor pool, and locker rooms. Masks are required per state mandates.
- CAC staff are working on proposals to begin safely restarting services, including group exercise, swim lessons, programming, and tot drop.
- CAC usage during June and July was at approximately 21% of 2019 usage rates. CAC revenue for June and July was approximately 6% of the previous year.
- Early voting dates for the General Election have been expanded and will run from October 13<sup>th</sup> through November 3<sup>rd</sup>.
- Bad Dawg Tennis completed their summer youth tennis camps at Leonard and Helen Johns Tennis Courts on Thursday, July 30<sup>th</sup> with a total of 188 campers in attendance. Fall sessions will begin on Monday, August 17<sup>th</sup>.
- Registration for fall adult athletic leagues are open. Leagues will begin the week of August 31<sup>st</sup>.
- New scoreboards for Bakersfield Park should be installed mid-August in time for the fall season.
- The Senior Center is closed indefinitely but continues to do virtual programming using email and Facebook.
- On Wednesday, July 20, over 1,400 people viewed the Covid-19 Panel Discussion on Facebook Live. The panel discussed how seniors can stay safe from the pandemic and what local leaders are doing to combat the illness. Panelists included Denton County Judge Andy Eads.
- Although, the Senior Center is closed, staff continues to serve Tuesday and Thursday lunches through curbside pick-up. This program has been very popular with an average of 175 meals served each day. In July, staff served 1,491 meals.
- Twin Coves is operating at full capacity.

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- Texas Parks and Wildlife sent out a press release announcing Grapevine Lake has been elevated to an "infested" status for zebra mussels. Information has been printed and will be handed out to guests at Twin Coves Park. Signs are also being made to be posted at the boat dock and kayak launch to notify guests.
  - The artists begin painting the mural Wednesday, August 5. The 2 larger walls with the text will be completed as well as the first coat of paint on the smaller columns. Once we have finalized the names of the players for the other areas of the artwork, Path Studios will add those. The goal is to complete this last portion in late September or early October.
  - At Town Council's June 19, 2020, Strategic Planning Session, Council reviewed Webb Consulting's Phase I findings and recommendations regarding a possible fine arts center. As a result of Webb's recommendations, which indicated the need for such a venue, the Town Council supported the pursuit of Phase II of the Feasibility Study. Phase II will develop a management/business plan, diving further into the details of a potential center.
  - New art was installed at Town Hall on Monday, August 3. The artist's name is Kathryn Forehand, and she is a Senior at Flower Mound High School. Her work explores relationships and how the dynamics of those change from childhood to adulthood. Kathryn's art will be on display through September.
  - All Around Town Selfie Challenge is a scavenger hunt where clues have been placed at various town buildings and parks. Participants take a selfie at each location, when they complete the challenge, they receive a prize. Several families have participated in the challenge and are enjoying the family time together. First clue can be found on the Cultural Arts webpage and Facebook (Flower Mound Arts).

**Kari Biddix, Park Development Manager** gave an update on CIP Projects:

- The Capital Improvement projects in design are Canyon Falls Park, Rheudasil Park, Peters Colony Memorial Park, The Hound Mound parking lot and restrooms, and Chinn Chapel Soccer Complex playground improvement.
- The 1171 Green Ribbon project is complete.
- The GCAA Grant project is in design. The project will renovate the medians on 1171 from Long Prairie Rd to Garden Ridge Rd.

**G. CONSENT AGENDA**

1. **Consider approval of minutes from a regular meeting of the Parks Board held on June 4, 2020.**

**Board Deliberation**

Board Member Pichon moved to approve as presented in the agenda caption. Board Member Mayer seconded the motion.

**VOTE ON THE MOTION**

**AYES: Pichon, Seay, Kenyon, Mayer, Romaszewski, Cummings**  
**NAYS: None**

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**H. REGULAR ITEMS**

2. Consider recommending approval for Town Manager consideration a Youth Sports Facility Agreement with the Cross Timbers YMCA for facility usage from September 1, 2020 through August 31, 2025.

**Staff Presentation**

Matt Chutchian – Athletic Supervisor

**Board Deliberation**

Vice Chair Kenyon moved to approve as presented in the agenda caption. Board Member Mayer seconded the motion.

**VOTE ON THE MOTION**

**AYES:** Romaszewski, Mayer, Kenyon, Seay, Pichon, Cummings

**NAYS:** None

**I. COORDINATION OF CALENDARS AND FUTURE AGENDAS/MEETINGS**

- The next regular meeting is scheduled for September 3, 2020.

**J. ADJOURNMENT**

Vice Chair Kenyon made a motion to adjourn the meeting. Board Member Pichon seconded the motion.

Chair Thomason adjourned the Regular Meeting at 7:30pm.

**TOWN OF FLOWER MOUND, TEXAS**

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**Teresa Thomason, Chair**

**ATTEST:**

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**Jade Olson, Administrative Assistant**



## PARKS BOARD MEETING AGENDA ITEM NO: 2

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**DATE:** September 3, 2020  
**FROM:** Mark Long, Recreation Superintendent  
**ITEM:** Consider recommending approval for Town Council consideration the sale and consumption of alcoholic beverages (beer and wine) at Bakersfield Park during the 2021 Independence Fest.

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**Background Information:** Staff is requesting approval of the sale of alcoholic beverages (beer and wine) at the 2021 Independence Fest that will be held on Sunday, July 4 at Bakersfield Park. Since the 2020 festival was cancelled, the last time Town Council approved this item was on December 3, 2018. There have been no issues or concerns related to the sale of alcoholic beverages during the previous nine Independence Fest events.

The sale of beer and wine on park property requires Parks Board consideration and the Town Council's approval since the event will be held at Bakersfield Park. An excerpt from the Code of Ordinances states:

- It shall be unlawful to possess alcoholic beverages in any portion of a public park or recreation facility, with the exception that the use of alcoholic beverages may be permitted during designated activities upon recommendation of the Town's Parks Board and with approval of the Town Council.

Similar to what has been planned for previous events, Promoter Line, Inc., will secure a third-party retailer to handle the sale of alcoholic beverages. The retailer will take on the risk and liability of selling alcohol at the festival. Additionally, the retailer will acquire all appropriate licenses and permits from the Texas Alcoholic Beverage Commission and name the Town as an additional insured on their liability insurance. The Town will be paid a 25% commission of the total beverage sales.

If approved for the event, alcohol would be prohibited from being taken out of the festival area. This would be controlled by fencing, signage, police officers, and festival security staff. With the festival taking place on Independence Day, the Town has instructed the Flower Mound Youth Sports Association to not schedule their AAYBA World Series baseball tournament the week leading up to July 4<sup>th</sup>.

If the sale of alcohol is not approved for the event, the Town could lose significant sponsorship opportunities and the revenue stream created by the sale of alcoholic beverages. For the 2019 festival, Budweiser sponsored the festival by contributing \$3,000, donating the backdrops for the stage, and producing event signage. In addition, the Town received \$9,591.50 in commissions from the sale of beverages for the 2019 event.

**FISCAL IMPACT:** N/A

**LEGAL REVIEW:** N/A

**ATTACHMENTS:** N/A

**RECOMMENDATION:** Move to approve as presented in the agenda caption.